



Lockerbie Academy

Child Protection Policy

November 2023 (review date June 2025)

Child protection procedures at Lockerbie Academy will follow the procedures and guidance set out by Dumfries and Galloway Council's ['Safeguarding Children in Dumfries and Galloway. Child Protection Guidance for Education Settings and Early Learning and Child Care Settings'](#).

In addition, the following procedures and guidelines will apply to our staff:

Roles and Responsibilities

Child Protection Coordinator

The Headteacher, Mr Asher, has assigned this role to Ms Kerry Currie. The Depute Child Protection Coordinator is Mrs Rosie Bowker.

Ms Currie is the main point of contact for all staff and for external agencies seeking contact with the school on child protection matters. If Ms Currie is unavailable, Mrs Bowker has responsibility.

The Child Protection Coordinator has an overview of all concerns for any young person and will be able to identify patterns of accumulating concerns at an early stage to ensure the young person is supported and protected.

Concerns should be reported by telephone or in person as soon as possible to Ms Currie (Mrs Bowker). No member of staff will send an email detailing concern.

School Trips (day trip or residential)- if you have a concern, the Trip Lead must contact their SLT Emergency contact. Once they have the details, SLT EC will liaise with Ms Currie and/or Mrs Bowker. CPC will take responsibility from here.

Staff Training

It is the responsibility of the Child Protection Coordinator to ensure all school staff are trained in child protection.

Level	Target	Delivery	Method	Timescale	Outcome
Basic Awareness	All staff	Child Protection Coordinator	E-learning sway Additional guidance on school procedures Refresher update August Inset Supply/new staff to complete	60 minutes annually	All staff have a basic understanding of school procedures, including action to be followed on school excursions
PREVENT	All staff	Online course	Online module	40 minutes	All staff to have an awareness of Radicalisation
General Introduction to Child Protection: Awareness Training	All staff	Safeguarding Manager	Presentation / group tasks	2 hours every 3 years	All staff will have knowledge and skills to recognise when young people may be in need of protection and will respond and report this in an timely manner

Ms Kerry Currie Child Protection Coordinator Internal: 44508

Mrs Rosie Bowker Depute Child Protection Coordinator Internal 44518