



August 2025 (review date June 2028)

Child protection procedures at Lockerbie Academy will follow the procedures and guidance set out by Dumfries and Galloway Council's [Safeguarding Children in Dumfries and Galloway](#)

In addition, the following procedures and guidelines will apply to our staff:

Roles and Responsibilities

Headteacher

Mr Asher (Head Teacher) is ultimately accountable for our actions in response to safeguarding and child protection.

Child Protection Coordinator / PREVENT Lead

Mr Asher, has assigned this role to Ms Kerry Currie.

Ms Currie is the main point of contact for all staff and for external agencies seeking contact with the school on child protection matters. If Ms Currie is unavailable, the Depute Child Protection Coordinator has responsibility.

Depute Child Protection Coordinator

Working alongside Mr Asher, Mrs Bowker (Principal Teacher Pupil Support) has been assigned to the role of DCPC.

The Child Protection Coordinator has an overview of all concerns for any young person and will be able to identify patterns of accumulating concerns at an early stage to ensure the young person is supported and protected.

Concerns should be reported by telephone or in person as soon as possible to Ms Currie (Mrs Bowker/Mr Asher). No member of staff will send an email detailing concern.

School Trips (day trip or residential)- if you have a concern, the Trip Lead must contact their SLT Emergency contact. Once they have the details, SLT EC will liaise with Ms Currie and/or Mr Asher/Mrs Bowker. CPC will take responsibility from here.

Staff Training

It is the responsibility of the Child Protection Coordinator to ensure all school staff are trained in child protection.

Level	Target	Delivery	Method	Timescale	Outcome
Basic Awareness	All staff	Child Protection Coordinator	E-learning sway Additional guidance on school procedures Refresher update August Inset Supply/new staff to complete	60 minutes annually	All staff have a basic understanding of school procedures, including action to be followed on school excursions
PREVENT	All staff	Online course	Online module	40 minutes	All staff to have an awareness of Radicalisation
General Introduction to Child Protection: Awareness Training	All staff	Safeguarding Manager	Presentation / group tasks	2 hours every 3 years	All staff will have knowledge and skills to recognise when young people may be in need of protection and will respond and report this in an timely manner

Ms Kerry Currie (Depute Head Teacher) Child Protection Coordinator

Internal: 44508

Mrs Rosie Bowker (PTPS)

Depute Child Protection Coordinator

Internal 44518

Mr Brian Asher (Head Teacher)

Overall accountability

Internal 44506