

Your Ref:

Our Ref: Pupil Placement Request/LAB

29 October 2021

Mrs G Surgeon
21 Dryfesdale Court
LOCKERBIE
DUMFRIESSHIRE
DG11 2BT

**Education and Learning
Education Support Services**
The Bridge, Glasgow Road
DUMFRIES
DG2 9AW

Any enquiries please contact:
Lesley Beck
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E-mail Lesley.Beck@dumgal.gov.uk

Dear Mrs Sturgeon

PUPIL PLACING REQUEST

I refer to your recent application for Korey and Jailyn to transfer from Lockerbie Primary School to Locharbriggs Primary School when you move to the Heathhall Primary school catchment area. I have copied in Heathhall Primary School and they will contact you directly once places become available.

It will be necessary for you to discuss this with staff at Locharbriggs Primary School to confirm that they have suitable places available. If this is the case, then in terms of the Education (Scotland) Act 1981 what you propose is quite in order provided that the following conditions are met:

- 1) That there is room in the school you have chosen and no additional staff would be required.
- 2) That you will be responsible for all transport costs now and for as long as the situation remains.

Only if the above conditions are met, may Korey and Jailyn attend Locharbriggs Primary School.

You should also note that a successful Placing Request for a particular school does not give any priority on any subsequent Placing Request at secondary stage and does not guarantee that a Placing Request for any following sibling(s) will be granted.

Yours sincerely

L A Beck

Lesley Beck
Senior Administrative Officer

c.c. Headteacher, Lockerbie Primary School
Headteacher, Locharbriggs Primary School
Headteacher, Heathhall Primary School