



Lockerbie Academy

Lockerbie Academy
Parent Council Meeting
Wednesday 6th June 2018 6.00p.m.

Item No		Action
1.	<p><u>Present / Apologies</u></p> <p>Apologies were received from Claire Johnston, Hayley Nicholson, Alyson Corrie, Martin Armstrong and Fiona Stewart.</p> <p>Present were B Asher, C Muirhead, A Banks, J Mackie, A Carruthers,</p>	
2.	<p><u>Minutes of the last Meeting</u></p> <p>Minutes of the last meeting were approved.</p>	
3.	<p><u>Matters Arising</u></p> <p>Holiday Structure: There was little change to the holiday structure following the meeting of the Civil Committee, with the retention of the two week break in October, Christmas and Easter, with the School year ending at the end of June. Reviews are conducted on a 3-6 yearly cycle.</p> <p>Easter Holiday School: Providing additional exam schooling over the Easter period is controversial, due to some staff being paid and some volunteering. There is also an issue for students who may not be able to afford travel costs getting to school. Lockerby students are currently back in school 2 days before exams begin.</p> <p>Leisure and Sports Facilities: Following the meeting of the area Committee for Leisure and Sports, it was reported that there will be a cut to the sports budget.</p> <p>Sports and Leisure facilities at the school were available for use by the general public between 0900 – 1700 hrs Monday to Friday. Going forward this facility will be available Tuesday and Thursdays only. Bookings for groups will be honoured.</p> <p>Office Availability: Staff currently have the use of offices from 0900 – 2100 hrs this will be reduced to 0900 – 1800 hrs from August 2018.</p> <p>Pupil Toilets: There has been no feedback from parents or parent council members regarding pupil toilets.</p>	
4.	<p><u>Constitution</u></p> <p>Discussion took place and amendments were made to the Constitution. The AGM is due to be held in September 2018, when the Constitution will be ratified.</p>	

5.	<p><u>Rector's Report</u></p> <p>Student timetabling was completed manually this year as the software used last year was deemed inadequate.</p> <p>The Improvement Plan has been submitted.</p> <p>The Rector reported on the change of staffing.</p> <p>The Rector is currently compiling a report on numeracy and literacy, which has a target of 85%, Lockerby Academy is currently at 87% for S3 at Level 3 and above.</p> <p>The costs for the Rectors office move will be met by Amey.</p> <p>The Reflection Room has been successfully used by students whose behaviour has meant that they have been removed from the normal day to day activities or school trips. It is also used for other occasions when required.</p>	
6.	<p><u>Fundraising – signage for minibus</u></p> <p>Signage for the minibus needs to be actioned to comply with funding requirements. Alison agreed to contact printers for quotes.</p>	Alison
7.	<p><u>Treasurer's Report</u></p> <p>Karen Callendar to provide audit trail for finance requirements for Grant funding.</p> <p>Bank Account stands at £656.32.</p>	Karen
8.	<p><u>Parent Council Insurance</u></p> <p>The Rector will find out the costs of 3 and 4 * insurance cover for the Parent Council.</p>	Brian
9.	<p><u>AOCB</u></p> <p>Morag requested that changes to the minutes were reverted to original wording, which she felt reflected the tone of the meeting. This was noted.</p>	
10.	<p><u>Date of Next Meeting</u></p> <p>Wednesday 22 august 2018</p>	